

Food Service Emergency Plan

Program

New Jersey Department of Agriculture Child Nutrition Programs Waiver to Serve Meals During a COVID-19 Dismissal under the Summer Food Service Program.

Name of school(s) covered by waiver request, open to all children 18 years of age and under who can consume a meal and who present themselves for meal service. There is no charge to the child.

Types of Meals

Pre-arranged grab and go. Meals cannot be consumed on premises.

Days/Types of Meal Service

Weekdays – Breakfast and Lunch: 8 am – 2 pm (except holidays).

A Breakfast portion and Lunch portion will be available to be taken at the same time without the need to come twice;

Places of Meal Service

Students from any Harrison school may go to either Harrison High School or Washington Middle School for breakfast/lunch, but so that we don't have overcrowding, we are encouraging high school students to go to Harrison High School.

Those choosing the high school for meals, will enter Harrison High School, 401 Kingsland Avenue, Harrison, NJ at the door by the main parking lot and exit through the same set of doors.

For Washington Middle School, One North Fifth Street, Harrison, NJ, students will enter Washington Middle School, One North Fifth Street, Harrison, New Jersey at the main entrance (door #1) and exit at the breezeway door (door #2).

Security

There will be security at each school for crowd control and logistics.

Meal Charges

Breakfast is free to all children 18 years old and under who can consume a meal.

At what point following school dismissal the meal service would start:

March 17, 2020 through TBD.

What meal distribution method(s) the institution will use and how the waiver will target the children in the dismissed schools:

Grab-and-go for consumption off-premises. Breakfast and lunch are free to all children 18 years old and under who can consume a meal.

Methods for communicating with families:

Telephone "all-call"

Internet;

How the SFA or CO will ensure proper operation of the program including meal content, meal counts, food safety, oversight, etc

The school district will use Pomptonian our district's FSMC (Food Service Management Company) who utilizes trained personnel for the meal content, food safety, oversight, etc.

Special Needs

Documented special needs and allergies will be accommodated on a case-by-case basis. Special needs children only may be accommodated with food delivery to homes, if needed.

NOTE: The Harrison school district reserves the right to modify this food service emergency plan in its sole district.

Nondiscrimination Statement:

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To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), (AD-3027) found online at: [How to File a Complaint](#), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

1. mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
2. fax: (202) 690-7442; or
3. email: program.intake@usda.gov.

This institution is an equal opportunity provider.



United States Department of Agriculture

AND JUSTICE FOR ALL



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Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, and American Sign Language) should contact the responsible Mission Area, agency, staff office, or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form, which can be obtained online, at <https://www.ascr.usda.gov/sites/default/files/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

mail:

U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; or

fax:

(833) 256-1665 or (202) 690-7442;

email:

program.intake@usda.gov.

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La información del programa puede estar disponible en otros idiomas además del inglés. Las personas con discapacidades que requieran medios de comunicación alternativos para obtener información sobre el programa (por ejemplo, Braille, letra agrandada, grabación de audio y lenguaje de señas americano) deben comunicarse con el Área de la misión, agencia u oficina del personal responsable, o con el TARGET Center del USDA al (202) 720-2600 (voz y TTY) o comunicarse con el USDA a través del Servicio Federal de Transmisión de la Información al (800) 877-8339.

Para presentar una queja por discriminación en el programa, el reclamante debe completar un formulario AD-3027, Formulario de queja por discriminación del programa del USDA, que se puede obtener en línea, en <https://www.ascr.usda.gov/sites/default/files/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, en cualquier oficina del USDA, llamando al (866) 632-9992, o escribiendo una carta dirigida al USDA. La carta debe contener el nombre, la dirección y el número de teléfono del reclamante, y una descripción escrita de la supuesta acción discriminatoria con suficiente detalle para informar al Subsecretario de Derechos Civiles (ASCR, por sus siglas en inglés) sobre la naturaleza y la fecha de la presunta violación de los derechos civiles. La carta o el formulario AD-3027 completado debe enviarse al USDA por medio de:

correo postal:

U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410; o'

fax:

(833) 256-1665 o' (202) 690-7442;

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